



**2014 Intermediate World Series
Managers and Coaches
Briefing Book**

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WELCOME LETTER



Little League® International

Baseball and Softball

June 2014

TO: All World Series Participants

FROM: Dave Wetmore, Little League Intermediate Baseball World Series Tournament Director

SUBJECT: World Series Briefing

We wish to take this opportunity to welcome you to the 2014 Little League Intermediate Baseball World Series. This is our second year hosting this marvelous event, and this year we are very pleased to host 11 Regional Champions from around the world who will compete for the title of Intermediate World Series Champion. It is hard to believe that in less than a month, eleven teams from around the world will come to Northern California and the town of Livermore for the 2014 Intermediate World Series.

We have prepared information to assist you as a participant in the 2014 World Series. Please review the contents of this booklet and if you have any questions, do not hesitate to contact us.

With your support and cooperation, the 2014 Little League Intermediate Baseball World Series will be a most enjoyable and rewarding experience for all participants. Congratulations on your achievement as Regional Champions.

Thank you,

Dave Wetmore

MANAGER – MUST READ

Manager's, I would first like to congratulate on your success' this season and for guiding your team through the different tournaments to earn a spot in the 2014 Little League Intermediate World Series.

Below you will find a list of VERY IMPORTANT items that need immediate attention

Immediate Required Attention

- Team Picture** – Please send a high-quality, team picture (preferably with your regional championship banner) to Todd Reddick at ptreddick@comcast.net.
- Contact Information** – Please send the following contact information to Todd Reddick at ptreddick@comcast.net
 - Manager – Name, email address, and cell phone number
 - Team Parent (if you have one) - Name, email address, and cell phone number
 - Team Interpreter (if applicable) - Name, email address, and cell phone number

Before you board your Plane

- Required Paperwork** – Upon your arrival at the hotel, each team will submit their tournament affidavit with supporting documents to the Operations Staff. The supporting documents and a copy of the affidavit will be returned to each team for the tournament. The original affidavit will stay with the International Tournament Director for the duration of the Intermediate World Series. The documents you will be required to provide upon arrival are as follows:
 - Residency proof for each player
 - Eligibility Affidavit
 - Copies of birth records for each player
 - Eligibility waivers for any player otherwise ineligible
 - Map of the boundaries of your Little League
 - Any additional waivers concerning the eligibility of your team
 - World Series medical releases for all managers, coaches and players
 - Completed model release forms for all managers, coaches and players
 - Immunization records
 - Email and Cell Phone #'s for the manager, coaches, head team parent, and interpreter (if applicable)
- Clothes**
 - **Managers/Coaches** – all managers and coaches are required to wear slacks or dress shorts. Denim shorts or sweat pants are NOT permitted.
 - **Players/Coaches** – all managers, coaches and players MUST wear clothing provided by Little League Baseball. No alternative garments may be worn with any corporate logos on them (i.e. Nike, etc.).
 - **Parade** – it will likely be hot for the downtown parade on Monday evening, and shorts are acceptable for the players and coaches to wear, but
- International Teams**
 - **Flag** – International teams should bring a flag measuring 3 feet x 5 feet that we will fly at the playing field the entire week
 - **National Anthem** – If you have a parent that would like to sing your national anthem before one of your games, please send an email to ptreddick@comcast.net with their name and contact information.
- Lodging**
 - Parents looking for local hotels should go to www.lliws.org and under the Visitors tab you will find hotels along with their contact information

SCHEDULE OF EVENTS

** Note: Schedule below is subject to change.

SUNDAY JULY 27th, 2014

EVENT	TIME	LOCATION
Teams Arrive	All Day	
Check-in at Hotel	All Day	Hilton Garden Inn, Livermore CA
Paperwork	All Day	Hilton Garden Inn, Livermore CA
Uniform Pickup	All Day	Hilton Garden Inn, Livermore CA

MONDAY JULY 28th, 2014

EVENT	TIME	LOCATION
Paperwork	7:00 am	Hilton Garden Inn, Livermore CA
Uniform Pickup	7:00 am	Hilton Garden Inn, Livermore CA
Managers / Coaches Meeting	8:00 am	Hilton Garden Inn, Livermore CA
Parents Meeting	9:00 am	Hilton Garden Inn, Livermore CA
Buses to Fields for Practice	8:00 am - Noon	Leaving from outside Hotel
Field Practices	9:00 am - 3:00pm	Max Baer Park
Last Bus leaves from Field to Hotel	3:00 pm	Leaving from Max Baer Park
Buses depart to Downtown Livermore	5:00 pm	Leaving from Hotel
Downtown Parade Starts	6:00 pm	Downtown Livermore, CA
Medal Ceremony	6:30 pm	Bankhead Theatre
Dinner	8:00 pm	Sauced Restaurant
Last Bus leaves to Hotel	9:00 pm	Leaving from Downtown Livermore, CA

TUESDAY JULY 29th, 2014

EVENT	TIME	LOCATION
World Series Begins	9:00 am	Max Baer 1 Field
Opening Ceremony	TBD	Max Baer 1 Field

SUNDAY AUGUST 3rd, 2014

EVENT	TIME	LOCATION
Non-Denominational Service	9:00 am	Max Baer Fields – Eating area
Challenger Game	10:00 am	Max Baer 1 Field

MONDAY AUGUST 4th, 2014

EVENT	TIME	LOCATION
Championship Game, live on ESPN2	4:00 pm	Max Baer 1 Field

INTERMEDIATE WORLD SERIES FORMAT

The format for the 2014 Little League Intermediate Baseball World Series is conducted in two distinct phases. Once the first phase has been completed, any losses in that phase have no bearing on the second phase. However, pitching records will carry over to the second phase.

The 11 teams are divided into two brackets. The US Bracket contains six (6) teams, and the INTERNATIONAL Bracket contains five (5) teams. The brackets and regional winners are noted in the table below

US BRACKET (6 teams)	INTERNATIONAL BRACKET (5 teams)
California District 57	Asia-Pacific
Central	Canada
East	Europe / Africa
Southeast	Latin America
Southwest	Puerto Rico
West	

Each bracket follows the same two-phase arrangement.

1. Phase One: Consists of Game #1 through Game #16, plus two consolation games.
2. Phase Two: Consists of three games:

Game #17 – International Championship Game
Game #18 – U.S. Championship Game
Game #19 – Little League Intermediate World Series Championship Game

Phase One

In Phase One, the two brackets follow the normal movement of teams in a double-elimination tournament, which means any two losses eliminate a team from contention. Two of U.S. as well as two of the International teams that are eliminated early will play in a “crossover” goodwill game, where the U.S. team will play an International team.

In a standard double-elimination tournament, the team coming out of the losers’ bracket, which would have one loss, would have to defeat the winners’ bracket finalist twice in order to advance.

However, under the modified double elimination format, Phase One ends with the final game of the losers’ bracket. **That means there is NO “if-necessary” game in either bracket.** Instead, the winners’ bracket finalist and the losers’ bracket finalist are the two teams in each bracket (for a total of four teams) that move on to Phase Two.

Phase Two

This phase (Game #17 through Game #19, including the Little League Intermediate World Championship Game) features a simple four-team, single- elimination format. **Games won or lost in Phase One have no bearing on Phase Two.**

In Phase Two, the two remaining teams in the International Bracket play a single game on Sunday, August 3rd for the International Championship, and likewise the two remaining teams in the U.S. Bracket play a single game for the U.S. Championship immediately afterwards.

The winners of the International and U.S. Championship games will then play each other on Monday, August 4th in a single game for the 2014 Little League Intermediate Baseball World Championship.

2014 INTERMEDIATE WORLD SERIES GAME SCHEDULE

Game	Day	Date	Time	Type	Team #1	Team #2
1	Tue	7/29	9:00 AM	Opening Round	CANADA	LATIN AMERICA
2	Tue	7/29	12:30 PM	Opening Round	EAST	CENTRAL
3	Tue	7/29	4:00 PM	Opening Round	ASIA-PACIFIC	PUERTO RICO
4	Tue	7/29	7:00 PM	Opening Round	SOUTHEAST	CALIFORNIA DISTRICT 57
5	Wed	7/30	12:30 PM	Winner's Bracket	SOUTHWEST	WINNER GAME #4
6	Wed	7/30	4:00 PM	Winner's Bracket	EUROPE-AFRICA	WINNER GAME #3
7	Wed	7/30	7:00 PM	Winner's Bracket	WEST	WINNER GAME #2
8	Thur	7/31	12:30 PM	Elimination Game	LOSER GAME #7	LOSER GAME #2
9	Thur	7/31	4:00 PM	Elimination Game	LOSER GAME #1	LOSER GAME #3
10	Thur	7/31	7:00 PM	Elimination Game	LOSER GAME #4	LOSER GAME #5
11	Fri	8/1	9:00 AM	Elimination Game	LOSER GAME #6	WINNER GAME #9
12	Fri	8/1	12:30 PM	Elimination Game	WINNER GAME #8	WINNER GAME #10
13	Fri	8/1	4:00 PM	Elimination Game	WINNER GAME #1	WINNER GAME #6
14	Fri	8/1	7:00 PM	Elimination Game	WINNER GAME #7	WINNER GAME #5
97	Sat	8/2	9:00 AM	Consolation	LOSER GAME #8	LOSER GAME #9
98	Sat	8/2	12:30 PM	Consolation	LOSER GAME #10	LOSER GAME #11
15	Sat	8/2	4:00 PM	Elimination Game	LOSER GAME #13	WINNER GAME #11
16	Sat	8/2	7:00 PM	Elimination Game	LOSER GAME #14	WINNER GAME #12
99	Sun	8/3	10:00 AM	Challenger Exhibition	CA DISTRICT 44	CA DISTRICT 14
17	Sun	8/3	12:30 PM	Intl Championship	WINNER GAME #13	WINNER GAME #15
18	Sun	8/3	4:00 PM	US Championship	WINNER GAME #14	WINNER GAME #16
19	Mon	8/4	4:00 PM	Championship	WINNER GAME #18	WINNER GAME #17

- All Games will be played on the Max Baer 1 Field
- All times are PST (Pacific Standard Time)

TOURNAMENT LEADERSHIP

TOURNAMENT COMMITTEE

The 2014 Little League Intermediate World Series Executive Tournament Committee is:

Tournament Director	Dave Wetmore	dave@intermediateworldseries.org
Hotels / Meals / Team Logistics / Soft Goods	Gina Hermann	gina@intermediateworldseries.org
Fields / Site Logistics / Volunteers	Bill Aboumrad	bill@intermediateworldseries.org
Sponsorships / Vendors	Steve Fields	steve@intermediateworldseries.org
Marketing / Website / Scheduling / Announcers	Todd Reddick	todd@intermediateworldseries.org
Media Relations	Derek Perez	press@intermediateworldseries.org
Event UIC	Gerard Takiguchi	

All information about the 2014 Little League Intermediate World Series can be found on our website at www.intermediateworldseries.org.

TEAM TRAVEL

Getting to Northern California

Little League Baseball has secured travel arrangements for all United States teams participating in the Little League Intermediate World Series. All International teams will be booked as Regional Champions are determined. Whether arrangements are being made by Little League or not, your Regional Director will provide you with travel arrangement information. It is very difficult in working with the airlines this year regarding changes to schedules. It might be impossible to change a return if a team desires to return home earlier than scheduled.

Little League will do its best to accommodate teams. However, the airline industry is informing us that if changes are made to a schedule, there will be a per-person penalty plus any additional costs as the result of the change. Therefore, it might be necessary to return a team to the regional tournament site and make other arrangements to get them to the closest airport serviced by the airlines we are utilizing. Of course, space availability is the key issue. All travel arrangements will be coordinated through the manager. It is then critical that the manager communicate this information to the players, parents or guardians. If any changes are requested, the manager must put the request in writing to the tournament director.

Getting from Airport to the Team Hotel

Upon arriving at SFO SFO (San Francisco International Airport) or OAK (Oakland International Airport), there will be a representative from the Little League Intermediate World Series committee to greet you when you depart from your plane. After picking up your luggage, this representative will direct the team to the transportation to take the team to their hotel in Livermore.

Note that ONLY rostered players and rostered coaches, as well as an interpreter (for international teams) will be allowed on the bus due to insurance reasons.

All other parents and families will need to arrange their own transportation from the airport.

Getting from the Team Hotel to the Baseball Fields (and back again)

Buses will be used transport the team and coaches from the hotel to the baseball park. The bus schedule will be provided at the manager meeting Little League Baseball has secured

Again, ONLY rostered players and rostered coaches, as well as an interpreter (for international teams) will be allowed on the bus due to insurance reasons.

All other parents and families will need to arrange their own transportation to and from the baseball park

GENERAL INFORMATION

Security

The Little League Intermediate World Series is designed to make a safe atmosphere for both participants and spectators. Each participant (players, manager and coaches) will be required to wear their identification badges at all times with the exception of games. The badges will be provided upon team check-in on Sunday, July 27th.

Uniforms

Each player will receive a World Series uniform that consists of:

- One pair of baseball pants
- One pair of socks
- One belt
- One team hat
- One jacket
- One undershirt
- One jersey

Each player must return the uniform items listed below:

- One pair of baseball pants
- One belt

Each manager and coach will be provided the following:

- One World Series golf shirt
- One team hat

Each team manager and the team coaches are to wear the same solid color slacks or dress shorts. Denim shorts, cargo shorts or sweat pants are NOT permitted.

The players and coaches MUST wear clothing provided by Little League Baseball. No alternative garments may be worn with any corporate logos on them (i.e. Nike, etc.)

Rooms

The team hotel for 2014 will be the Hilton Garden Inn located in Livermore CA.

Four players will be assigned to each room (two double beds)

The coaches will get one room to share, and the manager gets a room.

Housekeeping

All managers will be given a laundry bag when they check in on Sunday, July 27th.

On game days ONLY, the manager will collect the clothing and drop the bag off at the front desk in the hotel lobby NO LATER than 10:00pm that night. The following clothing is allowed in the bag:

- World Series Uniforms
 - Pants
 - Jerseys
 - Socks
 - Undershirts
- Coach's Polo Shirts

The laundered items will be returned to the front desk by approximately 7:00am the next morning.

Meal Schedule

Meals will be served at approximately the following times:

Sunday July 27th

No meals will be provided on Sunday

Monday July 29th

Breakfast

Lunch

Dinner

11:00am – 1:00pm

Approx. 7:00pm

Hilton Garden Inn

Max Baer Park – Player Food Area

Sauced, Downtown Livermore

Tuesday July 30th to Monday Aug 4th

Breakfast

Lunch

Dinner

11:00am – 2:00pm

5:00pm – 8:00pm

Hilton Garden Inn

Max Baer Park - Player Food Area

Max Baer Park - Player Food Area

Each Manager will be given food coupons at the beginning of each day. The coupons can be redeemed for lunch and dinner.

For planning our meals, it is VERY IMPORTANT to notify the Intermediate World Series Executive staff if your team will not be eating lunch and/or dinner on any specific day.

Awards

Each participant will receive the following team awards that signify their participation in the Little League Intermediate World Series.

- One Medallion
- One Diploma and Case

Each team will receive:

- One Plaque

Awards will be handed out to all players and teams during the Ceremony after the Downtown Parade on Monday, July 28th.

FIELD PRACTICE

Practice Times

Due to the number of teams and the number of fields available, team practices will be assigned by the Intermediate World Series Staff.

When you arrive on Sunday, you will be given your practice schedule and locations for the week.

Practice Safety Rules

Some additional Rules that you must follow during the World Series includes:

- Coaches MAY NOT warm up pitchers
- Catchers MUST wear facemasks when warming up pitchers and catching infield practice
- ONLY rostered coaches and manager may participate in the practice sessions

Batting Cages

Batting cages are located beyond the left field fence of GLL Field #2. We will review the map of the park including the batting cages at the mandatory Manager meeting on Monday morning.

Some additional Rules that you must follow during the World Series includes:

- ONLY rostered manager, coaches, and players may enter the batting cage
- ALL players entering the batting cages must wear batting helmets
- Protective L-screens MUST be used for batting practice
- Batting practice balls will be provided, and MUST remain in the batting cages when done

GAME PROTOCOL

Dugouts

ONLY player participants on the affidavit, rostered manager and coaches, and interpreters (for international teams) are allowed on the playing field and in the dugouts.

League Officials or any other individuals who may have an association with the team are NOT permitted in the dugout at any time.

When the ball is live, all player participants, managers and coaches must be behind the screened area in the dugout.

In between innings, only the first batter of the inning may stand outside the dugout on the playing field prior to batting.

Pre-Game Activities

The participating teams will arrive at Max Baer 1 field 60 minutes prior to first pitch.

The home team will occupy the third base dugout and the visiting team will occupy the first base dugout.

1. Warmup - Both teams will spend 10 minutes throwing in the outfield to loosen up.
2. On-Field - The visiting team will have its 10 minutes of infield first, followed by the home team for 10 minutes of infield practice.
3. Introductions and Announcements will be as follows:
 - a. Player Introductions
 - b. National Anthems
 - c. Little league Pledge

When the teams playing speak different languages, one player and one manager/coach from each team will be asked to recite the appropriate pledges (i.e. player pledge or volunteer pledge).

When both teams speak the same language, the player and coach will be provided by the visiting team. This may be adjusted should games run late or other scheduling conflicts occur.

PLEASE NOTE: It is our intention to do player introductions before each game. However, player introductions may be deleted from pre-game ceremonies if deemed necessary. A game director will be at each game to answer any questions.

For the Championship Game, participating teams will arrive to Max Baer 1 field 75 minutes prior to first pitch. The first 15 minutes will be utilized by ESPN to prepare pregame interviews.

Ground Rules

Only the first batter of each offensive half-inning is allowed to be out of the dugout warming up.

It is possible a ball will get behind padding on walls. Umpires should watch for any ball getting lodged in or behind padding. There is more of a chance behind home plate than anywhere else.

A ball entering any cut-out of screens will be ruled dead immediately. This includes any inside frame of the cutout area. Bases will be awarded according to the rulebook.

Photography areas along first-base and third-base lines are out of play. A player may stand next to, but not in, the photographer's area and catch a ball that is over the photo area. Any batted or thrown ball that enters these areas will be declared dead immediately and bases will be awarded by book rule.

Scorekeepers will be located behind home plate. You are required to give substitutions by quoting the players' numbers. Example: Playing in left field now is #33 replacing #15. Or now batting is #44 replacing #10. Substitutions will not be accepted before the time the substitute will actually be used.

A player not in the game should have a helmet on and should be getting the bats after an at-bat. The managers and coaches should not be coming out to get the bats.

Managers and coaches must remain inside their respective team's dugout.

Any fly ball hitting the screen on the foul poles above the fence will be considered a home run. Any fly ball hitting the top of fence and

bouncing onto the field will be considered a live ball and in play. Any fly ball hitting the top of fence and bouncing over the fence will be considered a home run.

Possibilities of spectator interference may exist. Umpires will watch for interference and rule accordingly.

Trainer / Sports Medicine

Each team will have access to licensed sports trainers for any injuries or treatments that may be needed. The training room is located in the trailers down the first base line of Max Baer 1.

Medical Situation

Should a player need medical attention at a local hospital, one of the coaches **MUST** accompany that player to the hospital. An Intermediate World Series volunteer will not be responsible for taking the injured player to the hospital.

MEDIA

All Little League World Series tournaments attract media coverage from local and international media. This section will help you understand the media rules that you are required to adhere to, as well as what to expect.

Media Guidelines – Managers, Coaches and Players

Here are the general guidelines that you should understand

- Participants may speak to journalists.
- The manager, coach, or members of the Little League Intermediate Media Relations Staff MUST accompany the participant and the journalist.
- After a game, we will ask the winning manager and two players (of their choice) to come into the Media Area, where a press conference will be conducted under the supervision of Little League International personnel.
- Participants should speak with honesty to journalists.
- Participants at the World Series should have fun!

One-on-One Player Interviews

Members of the media wishing to conduct one-on-one interviews with players MUST first obtain the consent of the team manager or coach who must be present throughout the interview. All accredited personnel will have photo ID credentials.

Post-Game Interviews

Ten minutes after each game, members of the media are invited to a post-game media briefing. The Little League Intermediate Media Relations staff will escort the team manager and/or coaches as well as up to two players to the Media Interview Rooms in the Media Trailer.

(Note: Players from the losing team will not be included in this briefing. They may be interviewed separately, but only one hour after the game. See “One-on-One Player Interviews” above.) Because the Media Trailer is a restricted access area, requests for interviews must be submitted to Media Staff at the media trailer between 9 a.m. and 5 p.m.

Requests will be forwarded to the coach or manager of the player. If the player and manager/coach agree to the interview, the coach, or manager and player will meet the party at the security gate and escort them to an interview area. Any coach, manager or player may decline the interview. (Note: Team practice schedules will be distributed only to team coaches and managers who should not share the full schedules with members of the media, but may let individual media members know about individual practices.)

Distribution of Promotion Items or Other Literature

It is Little League policy that no organization, group, company, etc., is permitted to sell or distribute leaflets, placards, posters, promotional material or any other items at the Little League International Complex without written permission from Little League Baseball, Incorporated.

Other Interviews

Derek Perez, Media Relations Director, is available during the Little League Intermediate Baseball World Series to answer any inquiries the media might have regarding Little League rules, regulations, policies and principles, as well as specific inquiries regarding the Little League Intermediate Baseball World Series. Please direct all such inquiries to him.

General Information

The media covering the Little League Intermediate Baseball World Series is generally very friendly and courteous. If you feel that any member of the media is overstepping his/her bounds, or not displaying courtesy, please inform a member of the Little League International staff at once.

Managers and coaches may be asked by a member of the media to divulge the “signs” you give to your players. We do not recommend that you divulge this information.

NOTE: If a news organization or person violates these guidelines please notify the Tournament Staff immediately.

Championship Game - Media

Little League Intermediate Baseball personnel will guide each team, in uniform, through a pre-World Series information gathering process that includes:

- A brief orientation on media procedures at the Little League Intermediate Baseball World Series
- Team and individual photographs of every player and coach
- Height and weight measurements of every player
- Brief biographical information on every player (e.g. proper spelling of name, uniform number, hitting position and defensive positions)
- A brief interview with production personnel from ESPN

In addition, managers and coaches may be asked to comment briefly on team strengths, significant accomplishments and key players to watch. To the extent possible, no media will be allowed to have contact with the teams during any part of this process. The photographs and information gathered will be provided to the media, scoreboard operators, editors, official scorekeepers and ESPN personnel when all the information is compiled. Therefore, IT IS IMPORTANT THAT NO CHANGES – INCLUDING UNIFORM NUMBERS – OCCUR AFTER TEAMS HAVE COMPLETED THEIR TURN THROUGH THIS PROCESS.

And it is equally important that teams pay close attention to the spelling of names, uniform numbers and other biographical information while it is being gathered. At the appointed time, each team will be brought to the team photo area by their team host. Players should be in uniform and they should bring their gloves with them. Following a brief orientation and a series of team and individual photographs, the team will be taken to another area where player heights and weights will be recorded. Additional photos will be taken at this time. Throughout this part of the process, players will be asked to verify the spelling of their names and their uniform number. Next, the team is escorted to the ESPN recording studio for additional information gathering and interviews. The entire process moves very quickly so it is very important for team members to pay attention to the directions given and react accordingly.

LIVERMORE INFORMATION

Major Airports

SFO (San Francisco International) – 47 miles
OAK (Oakland International) – 28 miles
SJO (San Jose International) – 31 miles
Sacramento – 99 miles

Weather

Ave Temperature – August (57 degree F Low/86 degree F High)
Ave Rainfall – August

Time Zone

Livermore, CA is located in the PST (Pacific Standard Time)

Local Hospitals

For an emergency, contact Valley Care Medical Center. Address is 5555 West Las Positas Road,
Pleasanton
CA (925) 373-4023

Additional information on hotels, places to visit, restaurants, etc., can be found on the Intermediate World Series Website at www.intermediateworldseries.org